



Acceptable Use Policy for Computers

Student Policy

The School's computing facilities are primarily intended for use in the teaching, research and administrative functions of the School.

Internet Usage

1. World Wide Web access, restricted by the School's filtering software, is the only service offered to students.
2. The School's Internet Service exists to provide access to curriculum related information. It will not be used to look for material, which is unrelated to the School curriculum for the particular class unless approved in writing by staff.
3. Accessing inappropriate material is not permitted. Inappropriate material includes - pornography, extreme violence, gambling, terrorism, illicit drug manufacturing advice, 'hacking' secure sites or material deemed inappropriate by staff of the School as determined from time to time.
4. Information published on the Internet may be inaccurate or may misrepresent a person or situation, thus care in the use of this information will be a consideration.
5. Users will not record or process information, which might knowingly infringe any patents or copyright. Where another person's work is used, it must be acknowledged accordingly.
6. Section 85ZE of the Commonwealth Crimes Act, states that a person shall not knowingly or recklessly:
 - Use a telecommunication service supplied by a carrier to menace or harass another person; or
 - Use a telecommunications service supplied by a carrier in such a way as would be regarded by reasonable persons as being, in all circumstances, offensive.
7. Students are not permitted to down-load any software in any form nor install any software on the School computing facilities.
8. Students are permitted to down-load appropriate text and graphics files to the School's computers and print these if related to School curriculum. Students must ensure that their time on the Internet is used in an efficient manner.
9. Students are not permitted to transmit or deliberately access and/or receive material that is inappropriate or offensive. Inappropriate or offensive material includes but is not limited to: threatening, sexually explicit or harassing material, offensive, defamatory or

discriminatory materials, or material that may be harmful either physically or emotionally, including bullying or harassment within and outside the school.

Computing Facilities

The School may consider punitive action against any person using the Computing facilities if, after appropriate investigation, that person is found to be:

- i responsible for wilful physical damage to any of the computing facilities;
- ii in possession of confidential information obtained improperly;
- iii responsible for wilful destruction of information;
- iv responsible for deliberate interruption of normal services provided by the School;
- v responsible for the infringement of any patent or the breach of any copyright;
- vi responsible for deliberate wastage of computer or system resources;
- vii gaining unauthorised access to accounts and passwords;
- viii gaining access to restricted sites or areas without appropriate authority;
- ix using the computer facilities to harass, defame or bully another person.

Printing

Students must seek permission from a Staff Member before printing.

Consequences of Violating this Policy

Students will be dealt with through the normal School Discipline Policy but in addition, access to computing facilities may be restricted or denied for periods deemed appropriate according to the magnitude of the offence.

I have read the above document and agree to abide by these conditions.

Student Name: ----- Date : -----

Student Signature: ----- Year Group : -----

Parent/Guardian Name: -----

Parent/Guardian Signature: -----

Failure to abide by these conditions may result in punitive action and a forfeiting of rights to use the computing facilities at St Joseph's School, Northam.